

TROY PUBLIC LIBRARY
ADVISORY BOARD MINUTES
February 8, 2001

The meeting was called to order at 7:30 p.m. by Lynne Gregory, President.

PRESENT: Margaret Gaffney
 Lynne Gregory
 Fern Nelsen

STAFF: Brian Stoutenburg, Library Director

David Cloyd and Nancy Wheeler were excused on a MOTION by Fern Nelsen.
SECONDED by Margaret Gaffney. 3 Ayes. MOTION CARRIED.

The Minutes of the January 11, 2001 meeting were approved on a MOTION by Margaret Gaffney. SECONDED by Fern Nelsen. 3 Ayes. MOTION CARRIED.

The Agenda was approved on a MOTION by Fern Nelsen, SECONDED by Margaret Gaffney. 3 Ayes. MOTION CARRIED.

POSTPONED ITEMS

- A. Discussion of Collection Development & Management Plan.
Discussion was postponed until the March meeting.

REGULAR BUSINESS

- A. Discussion of space reorganization.
Bid documents have been completed by the Building Department, and the Architect is to provide reproducible plans this week.

REPORTS AND COMMUNICATIONS

- A. Director's Report.
The Director's Reports are attached.
- B. Board Member comments.
Lynne Gregory mentioned that the Suburban Library Cooperative Board meeting would be hosted by us on February 22, 2001.
- C. Suburban Library Cooperative.
The first payment was made on the new automation system. Staff is working on a snow day policy. The PC minimum requirements policy was approved. The Director was approved to attend ALA conference. An audit recommendation allows for checks to be signed more frequently so that discounts can be applied. Mileage reimbursement was increased to 32¢ per mile.

D. Friends of the Troy Public Library.

There was no report.

E. Monthly Reports (January).

Circulation for the month of January compared with the same time period a year ago showed an increase of 31.2%. There was an increase in patron visits by 12%, and program attendance was up 36.9%.

F. Staff Changes.

New Employees: Rebecca Williams, Library Assistant; Jeanette Smith, Library Assistant; Daniel Siebert, Page; Ellery Cason, Page.

Resignations: Jody Greenberg, Substitute Librarian; Celeste Chin, Substitute Librarian.

G. Gifts.

Two gifts were received totaling \$55.00.

H. Informational Items.

February TPL Calendar, Michigan Librarian (January/February), Oakland County Library Board Minutes (12/13/00).

I. Contacts and Correspondence.

Fourteen written comments from the public were noted.

J. Public Participation.

There was no public participation.

The meeting was adjourned at 7:47 p.m. on a MOTION by Fern Nelsen, SECONDED by Margaret Gaffney. 3 Ayes. MOTION CARRIED.

Respectively submitted,

Brian Stoutenburg
Library Director